

VALLEY FEST 2010

VENDOR APPLICATION INFORMATION

The **York Valley Fest** has been scheduled for **Saturday, July 31, 2010** York, NY. It will be held along Main Street and York Road West behind the York Town Hall and York Presbyterian Church, and will host a variety of arts and crafts vendors, food vendors, local businesses and children's activities.

APPLICATION

- ◆ All applicants must submit separate application (attached) including signed release section.
- ◆ Applications must be postmarked no later than July 20th, 2010.
- ◆ All cancellations must be in writing, and will not be refundable – NO exceptions.

HOURS OF OPERATION

- ◆ All Arts & Craft vendors are required to set up either Friday evening (the night before) from 6:00-9:00 p.m. or Saturday morning the day of the event between 7:00-9:00 am. The festival will be held from 10am- 4 pm, rain or shine.
- ◆ Food vendors should be ready by 10am

CRAFT VENDOR FEES

- ◆ All fees are to be submitted with your application, made payable to York Valley Fest.
- ◆ Booth fee for each 10'x10' space is \$40.
- ◆ Booth fee for each 10'x20' space is \$60.

SALES TAX

- ◆ All vendors are required to collect and pay the appropriate New York State Sales Tax (8.00%). All vendors are required to have and display their New York State Sales Tax Certificate. You may call NYS at (800) 972-1233 to obtain a license or visit the NYS website at www.tax.state.ny.us (you are looking for the form DTF-17) . New York State does not charge for this. Please allow at least 6 weeks for delivery. A copy of this form is required with your application.

BOOTH SPACES

- ◆ Booth spaces are 10'x10'. Double booths are 10'x20'.
- ◆ Spaces will be located on grounds of the York Fire Department. Be prepared for any kind of weather, with appropriate rain covers, tie-downs.
- ◆ Valley Fest requires participants to supply their own tables, chairs, and display units. We encourage all vendors to bring white 10'x10' tents.

RULES

- ◆ Your booth must be open during the required Arts & Crafts hours with someone present at all times. Failure to do so will result in your rejection from all future Valley Fests.
- ◆ You must display Certificate of Authority.
- ◆ All items in your booth must be consistent with description on your application. Valley Fest has the right to require that any other items be immediately removed from the show.
- ◆ Vendors will be allowed to unload vehicles at booth up to 9am on day of show. After 9am vendors will be required to park in reserved vendor parking area.
- ◆ At the close of the day, please be courteous in removing all items at booth location.
- ◆ Explosive devices of any kind are strictly prohibited.

CONTACT INFO.

York Valley Fest
Town of York
P.O. Box 205
York, NY 14592

Phone: Chrissy: (585) 243-3326
Janie : (585) 732-4650

Website: www.yorkny.org

PLEASE RETURN 2 PAGE APPLICATION WITH YOUR PAYMENT

York Valley Fest 2010

Craft Vendor Application

Saturday, July 31, 2010

(Application must be filled out by all vendors)

We have a limited number of booth spaces available and they will be given out on a first come first serve basis. Set up for vendors will be held Friday evening 6:00-9:00 p.m. or Saturday morning between 7:00-9:00am. If you would like to participate in the festival, you must return this completed application to:

York Valley Fest

PO Box 205

York, NY 14592

APPLICATIONS MUST BE POSTMARKED BY July 20th, 2010.
ALL CANCELLATIONS MUST BE MADE IN WRITING, NO REFUNDS, NO EXCEPTIONS.

Contact Name (Please print): _____

Business Name (If applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Day Phone #: (____) _____ Evening or Alternate Phone #: (____) _____

Email: _____ Website: _____

I would like to rent:

_____ Single Booth (10'x10') at \$40.00

_____ Double Booth (10'x20') at \$60.00

Electricity required? Yes _____ No _____

Please check one or more categories that best describes your wares:

____ Clothing ____ Drawing/Painting ____ Floral ____ Glass ____ Jewelry

____ Mixed Media ____ Pottery/Ceramic ____ Textile ____ Wood ____ Food

____ Other: _____

Describe your wares: _____

Special Space Requests:

Enclosed is a Check or Money Order payable to: **York Valley Fest** for \$ _____
Also enclosed is a copy of my New York State Sales Tax Certificate.

Please submit a picture of your booth (if available).

RELEASE: I hereby release and forever discharge the Valley Fest, the Town of York, all sponsoring organizations, and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my application to or participation with the Valley Fest. Valley Fest will not be responsible for any injury sustained by exhibitors or guests while within space designation for exhibits. I understand revenues generated by my site or lack thereof is my sole responsibility. Valley Fest does not guarantee festival attendance or revenue to vendors. I will defend and indemnify sponsors and promoters of the Valley Fest from any and all claims, liabilities, expenses, damages, and penalties, caused or incurred by wrongful acts of exhibitors or employees, including breach of Festival Rules. Further, I understand that I store my art at my own risk with exception or limitation.

I agree and abide by all rules set forth in the 2010 Valley Fest Application.

APPLICANTS SIGNATURE

DATE

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For Office Use Only

Rec'd _____ Cash _____ Check (#) _____

Confirmation letter sent back on _____

