

VALLEY FEST 2009

VENDOR APPLICATION INFORMATION

The 1st Annual **Valley Fest** will be held **Saturday, July 25, 2009** in York, NY. The **Valley Fest** will be held along Main Street and York Road West and will host a variety of arts and crafts vendors, food vendors, and local businesses, children's activities, antique car and agricultural machine displays, wine & cheese tasting and evening music entertainment.

APPLICATION

- ◆ All applicants must submit separate application (attached) including signed release section.
- ◆ All cancellations must be in writing. All cancellations must be in writing and will not be refundable – NO exceptions.

HOURS OF OPERATION

- ◆ All Arts & Craft vendors are required to set up between 7:00-9:00am on day of event. The festival will be held from 10am-5pm, rain or shine.
- ◆ Food vendors should be ready by 10am.

FEES

- ◆ All fees are to be submitted with your application. They must be in the form of a bank check or money order made payable to: Valley Fest.
- ◆ Booth fee for each craft vendor 10'x10' space is \$30.
- ◆ Booth fee for each craft vendor 10'x20' space is \$50.
- ◆ Booth fee for food vendor is \$50.00

SALES TAX

- ◆ All vendors are required to collect and pay the appropriate New York State Sales Tax (8.00%). All vendors are required to have and display their New York State Sales Tax Certificate. You may call NYS at (800) 972-1233 to obtain a license or visit the NYS website at www.tax.state.ny.us (you are looking for the form DTF-17) . New York State does not charge for this. Please allow at least 6 weeks for delivery. A copy of this form is required with your application.

BOOTH SPACES

- ◆ Booth spaces are 10'x10'. Double booths are 10'x20'.
- ◆ Spaces will be on parking lot area behind York Town Hall. Be prepared for any kind of weather, with appropriate rain covers, tie-downs.
- ◆ Valley Fest requires participants to supply their own tents, tables, chairs, trash cans as well as display units. We encourage all vendors to bring white 10'x10' tents.

RULES

- ◆ Your booth must be open during the required Arts & Crafts hours with someone present at all times. Failure to do so will result in your rejection from all future Valley Fests.
- ◆ You must display Certificate of Authority.
- ◆ All items in your booth must be consistent with description on your application. Valley Fest has the right to require that any other items be immediately removed from the show.
- ◆ Vendors will be allowed to unload vehicles at booth up to 9am on day of show. After 9am vendors will be required to park in reserved vendor parking area.
- ◆ At the close of the day, please be courteous in removing all items at booth location.
- ◆ Explosive devices of any kind are strictly prohibited.

CONTACT INFO.

York Valley Fest
P.O. Box 205
York, NY 14592

Phone: (585) 243-3128

Fax: (585) 243-4618

Email:

Website: www.yorkny.org

PLEASE RETURN 2 PAGE APPLICATION WITH YOUR PAYMENT

1st Annual Valley Fest 2009

Craft Vendor Application

Saturday, July 25, 2009

(Application must be filled out by all vendors)

We have a limited number of booth spaces available and they will be given out on a first come first serve basis. Set up for vendors will be held between 7:00-9:00am. If you would like to participate in the festival, you must return this completed application to:

York Valley Fest

PO Box 205

York, NY 14592

ALL CANCELLATIONS MUST BE MADE IN WRITING, NO REFUNDS, NO EXCEPTIONS.

Contact Name (Please print): _____

Business Name (If applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Day Phone #: () _____ Evening or Alternate Phone #: () _____

Email: _____ Website: _____

I would like to rent space:

_____ Single Booth (10'x10') at \$30.00

_____ Double Booth (10'x20') at \$50.00

Electricity required? Yes ___ No ___

Please check one or more categories that best describes your wares:

___ Clothing ___ Drawing/Painting ___ Floral ___ Glass ___ Jewelry

___ Mixed Media ___ Pottery/Ceramic ___ Textile ___ Wood ___ Food

___ Other: _____

Describe your wares: _____

Special Space Requests: _____

Enclosed is a Check or Money Order payable to: **Valley Fest** for \$ _____ Also enclosed is a copy of my New York State Sales Tax Certificate.

Please submit a picture of your booth (if available).

RELEASE: I hereby release and forever discharge the Valley Fest, the Town of York, all sponsoring organizations, and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my application to or participation with the Valley Fest. Valley Fest will not be responsible for any injury sustained by exhibitors or guests while within space designation for exhibits. I understand revenues generated by my site or lack thereof is my sole responsibility. Valley Fest does not guarantee festival attendance or revenue to vendors. I will defend and indemnify sponsors and promoters of the Valley Fest from any and all claims, liabilities, expenses, damages, and penalties, caused or incurred by wrongful acts of exhibitors or employees, including breach of Festival Rules. Further, I understand that I store my art at my own risk with exception or limitation.

I agree and abide by all rules set forth in the 2009 Valley Fest Application.

APPLICANTS SIGNATURE DATE

SECOND ARTIST/PARTNER SIGNATURE (if applicable) DATE

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For Office Use Only

Rec'd _____ Cash _____ Check (#) _____

PLEASE RETURN 2 PAGE APPLICATION WITH YOUR PAYMENT

1st Annual Valley Fest 2009

Food Vendor Application

Saturday, July 25, 2009

(Application must be filled out by all vendors, including food vendors)

We have a limited number of booth spaces available and they will be given out on a first come first serve basis. Set up for vendors will be held between 7:00-9:00am. If you would like to participate in the festival, you must return this completed application & (Food Vendors only) a copy of your "Temporary Food Permit" to:

York Valley Fest

PO Box 205

York, NY 14592

ALL CANCELLATIONS MUST BE MADE IN WRITING. NO REFUNDS. NO EXCEPTIONS.

Contact Name (Please print): _____

Business Name (If applicable): _____

Address: _____ City: _____ State: _____ Zip: _____

Day Phone #: () _____ Evening or Alternate Phone #: () _____

Email: _____ Website: _____

I would like to rent space:

_____ Food Vendor Booth at \$50.00

Electricity required? Yes ___ No ___

Describe your food: _____

Special Space Requests: _____

Enclosed is a Check or Money Order payable to: **Valley Fest** for \$ _____ Also enclosed is a copy of my Temporary Food Permit.

RELEASE: I hereby release and forever discharge the Valley Fest, the Town of York, all sponsoring organizations, and their directors, officers, employees, agents and volunteers from any responsibility, personal liability, claims, loss or damage arising out of or in conjunction with my application to or participation with the Valley Fest. Valley Fest will not be responsible for any injury sustained by exhibitors or guests while within space designation for exhibits. I understand revenues generated by my site or lack thereof is my sole responsibility. Valley Fest does not guarantee festival attendance or revenue to vendors. I will defend and indemnify sponsors and promoters of the Valley Fest from any and all claims, liabilities, expenses, damages, and penalties, caused or incurred by wrongful acts of exhibitors or employees, including breach of Festival Rules. Further, I understand that I store my food/supplies at my own risk with exception or limitation.

I agree and abide by all rules set forth in the 2009 Valley Fest Application.

APPLICANTS SIGNATURE DATE

SECOND PARTNER SIGNATURE (if applicable) DATE

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For Office Use Only

Rec'd _____ Cash _____ Check (#) _____

Authorized Signature: _____

Date: _____

Authorized Signature: _____

Date: _____